

First Baptist Church Manchester
Bi-Monthly Business Meeting
October 2, 2022

Pastor Saylor opened in prayer.

MINISTRY REPORTS:

Trustees: Cheryl Gervasi reported.

- The parking lot - light has been fixed and the damaged wall near it will be repaired. A base piece will be ordered for the light.
- Solar panels - will probably be installed by the end of the year; Eversource company work is backlogged.
- LED Lights - Trustees will meet to get all needed LED lights ordered.
- Kitchen Oven - Oven in the kitchen is not working and parts aren't available for repair. Trustee Cheryl Gervasi went to PC Richards and put a deposit down on a replacement double oven. Cost would be \$2,367.47; extended warranty which includes repairs would cost \$600 for eight years.
- Lawn service - will be ending for the season soon.
- Church Dumpster - Non-church members are putting things in the church dumpsters; a lock may be installed. Trustees will look into having a fence put around the dumpsters, but this would be expensive to complete now.
- Roof workers - will be coming to complete the section over the old sanctuary, excluding the welcome area. Should be completed by the end of October or beginning of November.

Men's Ministry: David Bonham reported.

- Men's Bible study is held the first and third Saturdays at 8am.
- Men's breakfast on October 8th will have a guest speaker from Rhode Island.
- Friday Nov 4th UConn Football game for members to attend together. Cost per ticket is typically \$21. Funds may be available to assist with the cost for large families attending.
- Christmas Caroling will happen in a neighborhood near church Dec 10th. Hot chocolate and fellowship afterwards at the church.

Kids of the King: Brandy Kline reported.

- About 12 children are attending.
- A Christmas musical program will be presented at 6pm on December 11th or 18th.

Treasurer: Donna Murphy reported.

- The General Fund is actually at about \$46,000 because \$16,600 from Faith street is not included.
- Some of the money needed to pay for the roof will come from the Webster bank account.
- New purchases would come from the Capital Expenditures line item.
- Some members are giving once a month or less frequently, so giving looks lower some weeks than others
- Giving is on average about \$400 per week below budget.
- All designated accounts are doing fine.

- The background check line in 360 section is negative because almost all volunteers working with children and youth needed to be completed. This was done to meet the suggested frequency of checks being done every three years.
- The flower budget is typically for Easter and Christmas programs.
- Requests for entries in the 2023 church budget should be emailed to fbcmtreasurer@gmail.com by the end of October. Requests could also be placed in the treasurer's box in the workroom.
- The undetermined expenses line item will be discontinued in 2023

Nominating Committee:

- A nomination report was presented for member review. There are church positions that are not nominated, such as choir members.
- The hospitality ministry is missing from the list and will be included at the next business meeting.
- Motion by Rick May, second Cheryl Gervasi to remove Jim White from the counting committee. Motion passed.
- Members voted to accept the revised list of nominations to church positions.

NEW BUSINESS

1. The collection box in the sanctuary is used for money and welcome cards. Discussion was held regarding continuing to use the box and obtain a second box. Motion by Cheryl Gervasi, second Kirk Champ, to purchase a second offering box. Motion passed. Trustees and Pastor Saylor will decide which specific box to purchase.

2. Trustee committee recommended spending \$2,400 from the undetermined expenditures to buy a new stainless double oven. No extended warranty will be purchased. Motion passed.

3. Kristin Chen recommended considering the use of "Ministry Safe" which is an online video training for people working with children and youth. It tracks church volunteer completion by using personal ID numbers. Motion by Kristin Chen, second Kirk Ch to research possibilities for church volunteer training. Motion passed.

4. Child safety policy was reviewed. Wording and rules need to be clarified for youth activities. Pastor Jose asked that a revision to the Safety Guidelines be considered. Pastor Saylor read a proposed exception to the section listing requirements for adults that should be present during youth activities. Discussion followed. Insurance guidelines say that whatever policy is in place should be followed completely.

- Revisions to the safety document need to be carefully planned. Pastor Jose, Kristin Chen and Tanya Gaul will formulate revisions by the December business meeting.
- As soon as possible, Tanya Gaul will create an informed consent form for parents of youth to sign, indicating that they understand what adult supervision will be available for various youth activities. This form will be used as soon as it is created.

Motion to adjourn Rick May, Second David Bonham. Nina Saylor closed in prayer